



**GRIEF & BEREAVEMENT RESOURCE CENTER, INC. BASIC CHECKLIST AFTER A LOST. THIS CHECKLIST CAN ALWAYS BE ALTERED TO FIT YOUR NEEDS. THIS IS ONLY A SIMPLE CHECKLIST TO GET STARTED. PLEASE ASK QUESTIONS AND REMEMBER SOME INFORMATION BELOW MAY NOT PERTAIN TO YOU. THIS IS A SIMPLE GUIDE. YOU DON'T HAVE TO GO IN ORDER. **A LIVING WILL, ADVANCE DIRECTIVE OR 5 WISHES IN PLACE SHOULD BE IN PLACE. YOU MAY HAVE A HARD TIME IF YOUR NOT A BENEFICIARY OR DEPENDENT OF THE DECEASED.****

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Always Contact Supportive Family, Friends, Church, Pastor, Police Department, Lawyer, Your Counselor, Hospital, Treatment Facility, Grief & Bereavement Resource Center, Inc. Military Post (Chaplin); MP (Military Police). Please contact a trusted source to assist in time of need when feeling overwhelmed and have questions regarding the below. **FEMA COVID DEATH FUNERAL ASSISTANCE:**  
<https://www.fema.gov/disater/coronavirus/economic/funeral-assistance>

- Life insurance company, Department of Veteran Affairs (military or service members and dependents) appointed Court Guardianship, Legal Power Attorney and primary doctor.
  - Contact Funeral Home (Ask questions about what services they provide and prices. Compare prices of other funeral homes.) All funeral homes charge differently for their services. Do not sign anything until you understand what you're signing and what your being charged.
  - Contact the Probate Court to know what to do with estate (personal property; land, house, car etc.)
  - Contact bank regarding monetary assets, credit cards and debit cards
  - Contact the landlord of the individual's residential space, mortgage lender, property manager, treatment facility, family members and friends.
  - Contact water company, electric company, Department of Motor Vehicle, Department of Revenue (property taxes), IRS (Internal Revenue Services if they owe taxes)
  - Contact cell phone company
  - Contact school, place of employment and hospital
  - Contact car insurance company, banks for which car payments are being made and car rental company if car is rented.
  - Report any suspicious activity with law enforcement regarding personal property
  - Any business/es the individual owns please contact <https://www.richlandcountysc.gov/Online-Services> Richland County, Lexington County or surrounding county of the business location. Ask how to handle business affairs of someone who and passed away. It may be helpful to speak to a business lawyer when there is no Legal Will or business lawyer in place. You can call the Ombudsman for assistance.
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**\*\*\*\* Note:** If you are not on any of the individuals' legal document such as, Life Insurance Policy, Legal Will, Advance Directives or Department of VA emergency contact. Information may be LIMITED. It is up to the representative to voluntarily provide you information without VIOLATING HIPPA Law. Please make sure **you have several copies of the DEATH CERTIFICATE** when contacting the above.

Death certificates are typically prepared by **a medical examiner**, you can get one from the funeral home or from the vital records office of the State of South Carolina. It can take a few weeks **and there may be restrictions on who can request a certified copy** or what information might be available.